MINUTES

WILLIAM SHORE MEMORIAL POOL DISTRICT BOARD of COMMISSIONERS

Clallam County Courthouse, Room 160
Port Angeles, Washington
November 24, 2015
3:00 p.m.

COMMISSIONERS

MICHAEL CHAPMAN, BRAD COLLINS, CHERIE KIDD, ANNA MANILDI, BILL PEACH

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL
Commissioner Brad Collins called the meeting to order at 3:00 p.m. Also present were Commissioners Kidd, Manildi and Peach.
ACTION TAKEN: CCKm to excuse Commissioner Chapman, CCKs, mc

REQUEST FOR MODIFICATIONS/APPROVAL OF AGENDA
ACTION TAKEN: CBPm to approve agenda as presented, CCKs, mc

PUBLIC COMMENT – Agenda Items Only
None

ACTION ITEMS

1a Minutes of September 22, 2015
ACTION TAKEN: CBPm to approve, CCKs, mc

1b Levy Resolution for 2016 (attached)
Steve Burke noted they would be maintaining their levy at 17.9 cents, same as last year, for the amount of $495,000. This amount is still $20,000 under what they were originally authorized in 2009.
ACTION TAKEN: CAMm to adopt resolution, CCKs, mc

1c Resolution for Adopting 2016 Annual Budget (Attached)
Additional Attachments relating to Budget: 2016 Budget, 2016 Budget at a Glance
Steve Burke answered any questions the commissioners had and explained that this document can serve as their strategic plan, operation plan, and budget.

A few points discussed include:

- This is the first year that they have had an increase in assessed value – up 3.5% this year.
- On page 34-35, 'general fund expenditures' show the operational expenses total going up by 1% and total expenditures going down by 5%. This is the cause of the loan payment being lowered.
- On page 44-45, Steve took the Board's recommendation and went to both the city and county lodging tax committee meetings. The City and County have agreed to split the cost of the expansion study fee, and Steve will know more at the next meeting in the beginning of December.

- Charlie and Steve have gone through the numbers and believe raising the levy by 3-4 cents would cover the expansion.
- Greg Shield questioned where the discrepancies in the accrual amounts were coming from. Charlie McClain explained that in the years with higher amount of accruals were mostly during building projects. The large variance shown is from the net difference of the ending of the previous years accrued liabilities in comparison to the next year's accrued liabilities.
- Expected $1,016,369 incoming resources or revenue and $956,676 in expenses for 2016.
- There are a few dates/spelling corrections that need to be made within the document

ACTION TAKEN: CCKm to adopt as corrected, CBPs, mc

ITEMS FOR DISCUSSION

2a Executive Director Report

- Steve Burke shared that they are trying their best to accommodate everyone with the SARC closure. The process is difficult because there is a lack of room.
- An overview shows that there has been 174 extra swim lessons, they've sold 150 more passes, and 105 more fitness passes. There's been about $18,000 in additional revenue without any additional room. This will be shown on the December financial statements because it's just been the last 4 weeks.
- The PAHS team have given two lanes to the boy's Sequim swim team.
- Short-term passes have been given to SARC residents in the possibility that SARC opens back up through the YMCA.
- Cherie Kidd shared that a swimmer asked if they could open up earlier on Saturday, and Steve agreed that is very possible. Perhaps opening an hour earlier on Saturday & Sunday morning or staying ½ hour later during the week.
- Discussed educating swimmers on how "circles" work and the benefit of going during an hour where the lanes are less occupied.

2b Financial Report

Charlie McClain explained the budget and finance report in detail and answered questions from the board.

2c Staff Report

James Scholts has returned from Colorado. James shared that the swim lessons with school district are going well. They had the pumpkin patch in October with 130 people coming through. The dive in movie had 47 people attend, 5 of which were adults. Looking forward to the Dec. 17th movie and Santa coming to the pool on Dec. 9th. Swim lessons are doing well and mostly full.

2d Advisory Committee Report
Greg Shield shared that this month they did not have a meeting and 5013C was not ready.

PUBLIC COMMENT
Greg Shield – As a member of the public, there have been a lot of crowding in the morning. He suggested opening up earlier and lining up the aerobics class after the master's swimmers. Opening earlier on Saturday would solve some of the problem. He doesn't see a problem filling the pool and suggests opening earlier during the week even. Public swimmers come without a lot of direction and are more crowded than those who have coaches. He would hate to see people crowded out.

Linnea Martin – representing people who have been complaining about the Master's. There were 14 master swimmers and she is wondering where they fit in. She stressed how communication when these changes come would be helpful. She loved the idea of having more lap lanes. Masters have to pay double and are treated like everyone else, but seem to be getting special lanes. She thought they may have been getting special privileges and was concerned. Steve Burke answered that if there is a group of 4 or more that are willing to share a lane, they will give them a lane.

NEXT MEETING DATE
The next WSMPD meeting will be held on January 26, 2016 at 3:00 p.m. in the Clallam County Commissioners Board Room, Room 160.

ADJOURNMENT
Brad Collins adjourned the meeting at 4:20 p.m.

PASSED AND ADOPTED this twenty-sixth of January, 2016

William Shore Memorial Pool District Commissioners

Brad Collins

Brad Collins, President

ATTEST:

Rachelle Sires

Rachelle Sires, Administrative Asst.